

# WEST HARPTREE MEMORIAL HALL

## CHARITY NO: 1061222

### MINUTES OF ZOOM MEETING HELD ON 15th MARCH 2021

#### **Present:**

Chairperson: Ginny Ireland

Vice Chairperson: TBA

Secretary: Sue Jory

Treasurer: Karen McCombe

Members: Bill Jory, Simon McCombe, Rick Zurburg, Hannah Colton, Sandra Colton

#### **Agenda:**

1. **Apologies for Absence:** Lisa Pascoe
2. **Toilet/Bathroom Update:** The builders, Boardman & Son, are progressing well with the renovations. Already the toilets, tiles etc have been removed and the new plumbing has been completed. It was agreed that slip-resistant, wood effect porcelain tiles would be suitable for the toilets (except disabled) and bar/kitchen areas. Inspection panels need to be fitted beside toilets. By next Friday, it is hoped that the toilets will be completed. Disabled toilet door needs re-fixing as on the wrong side at the moment.
3. **The Bar:** The old bar has been removed. New shelving, cupboards, fridge, tiles, bar and flooring together with a lockable screen so that we can keep the whole area sealed off and safe whilst not in use.
4. **Hall:** The whole ceiling area is to be taken down, and replaced by new plasterboard. Exposed piping would be blocked in, stronger plasterboard on lower levels to allow for knocks, etc. Shelves and storage for tables, etc to be added under stairs. Entrance door to hall to be moved back to create more space. Plaster skim around walls. New curtains on stage.
5. **Upstairs:** Wooden safety gate to be fitted at top of stairs. Deep, lockable cupboards to be fitted along end wall to enable large item storage. Water and sink to be added.
6. **Kitchen:** So that the kitchen does not look left out, it was agreed that we could spend £2,600 on a new floor, tiling and splash backs.
7. **Gazebo** - The gazebo purchased from Ebay was not suitable for our purposes and was faulty on inspection.

**Next Meeting:** On Monday 29th March 2021

